

APPLICATION FOR "ADDITIONAL DOG PERMIT"

City of Three Forks, P.O. Box 187, Three Forks, MT 59752

Phone/Fax: (406) 285-3431

Date _____

The undersigned hereby makes application for Kennel License pursuant to the requirements of the City of Three Forks Zoning Code.

Applicant:

Name of Applicant(s) _____

Phone # (s) _____

Mailing Address of Applicant(s) _____

Email Address _____

Subject Property:

Physical Address of Proposed Kennel: _____

Legal Description: Block _____ Lot(s) _____ Addition _____

Sq. Ft or Acres _____

In addition to the above, please submit a written plan of how you plan to care for, clean up after, and prevent the kennel from becoming a nuisance. Include any information you would like the city council to know before making their decision on this application.

Office Use Only:

Application Fee Paid: _____ Neighbors Noticed: _____

Initial & date complete, save copy of list of neighbors notified with application

City Council Hearing Date: _____ Action Taken: Approved / Denied

(circle one)

If Approved (Initial & date each of the following):

- License Created _____
- Mailed to Applicant _____
- Logged for Renewal _____

6-4A-3: ADDITIONAL DOG(S) PERMIT:

A. Limit On Number Of Dogs; Application And Hearing:

1. It is unlawful for any person, family or group of persons in the same dwelling to keep, harbor, or maintain any number more than three (3) dogs over five (5) months of age in or upon any property. (Ord. 244, 1997; amd. 2000 Code). It is unlawful for any person, family or group of persons in the same dwelling to keep, harbor, or maintain more than four (4) dogs of any age with or without an issued permit in or upon any property.

2. Any person, family or group of person in the same dwelling in or upon any property may apply for a permit authorizing the keeping of four (4) dogs. The application form shall be provided by the City and must be accompanied by the applicable fee to be set via resolution adopted by the city council. Submittal of a complete, signed application is an agreement between the applicant and the city to perform an inspection prior to any decision. If the applicant is not the property owner, the application shall include the property owner's signature.

a. Said application fee will be used to cover the cost of staff to create and mail notice to the property owners within three hundred feet (300' - the equivalent of one city block), excluding streets and alleys, in any direction from the applicant's property, of the hearing scheduled before the city council to decide on the Additional Dog Permit application. This fee is nonrefundable.

3. This section shall not apply to licensed veterinarian hospitals. It is intended to apply to keeping or maintaining a commercial dog kennel or doggy day cares, and breeding dogs, which are hereby declared to be nuisances, unless an additional dog permit is granted by the city council after application and hearing.

4. Upon receipt of a complete application, the clerk shall schedule the decision at a public meeting before the city council. Such hearing shall be held after investigation of the premises by a city employee or law enforcement, who shall inspect the space the animals will be housed. Such inspection report shall include at a minimum the care/health of the animals, access to outdoor space, whether or not the outside space is fenced, if there are any odors or excess of animal waste, and any dog-related complaints associated with the applicant. The employee/officer may make a recommendation of approval, approval with conditions, or denial to the city council.

B. Permit Required; Fee: An additional dog permit shall be required where the applicant owns, harbors, or keeps more than three (3) dogs, which application shall be authorized or denied based upon the information in the application, provided during the application process and including, but not limited to public comment presented to the city council. The license fee shall be set via resolution adopted by the city council and is good for the calendar year, or any part thereof, expiring on December 31, unless sooner revoked. A permit holder must adhere to any conditions imposed by the city council, and agrees to inspections by law enforcement upon any complaint(s) received, or upon renewal.

C. Annual Renewal: Upon approval of an additional dog permit, said permit must be renewed each calendar year no later than April 15. Such renewal shall include a fee set via resolution adopted by the city council.

D. Revocation Of License: Upon complaint being made and substantiated that an additional dog permit is being operated in an improper manner or violates any of the conditions imposed, the city council may revoke the permit after a proper hearing and notice to the permittee. In the event the permit is revoked, the dog owner shall then have no more than thirty (30) days to remove the animals in excess of the number allowed by law.

E. Violation, Fines: It is unlawful to have more than three (3) dogs harbored or maintained on a premises without a current permit. If, after ninety (90) days of notice of violation of this subsection, more than three (3) dogs remain on the premises, the fine doubles for each dog over the allowance. (Ord. 244, 1997; amd. Ord. 402-2024, 1-9-2024)