

# **AGENDA FOR COUNCIL MEETING CITY OF THREE FORKS**

The Three Forks City Council will meet **Tuesday**, at **6:00PM**  
**September 10, 2024**, in the City Hall Council Chambers, 206 Main Street.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- IV. REMINDER TO ALL THE MEETING IS AUDIO AND VIDEO RECORDED AND MAY BE STREAMED TO THE CITY'S FACEBOOK PAGE**
- V. PUBLIC COMMENT (for items not on the agenda)**  
(The Council cannot enter into a discussion/decision during Public Comment.)
- VI. CONSENT AGENDA – approval of the following:**
  - a. City Claims Paid due to Timeliness on 8/23/2024 Totaling \$34,487.67
  - b. Three Forks Rodeo Arena Board Claims Paid due to Timeliness on 8/23/2024 Totaling \$747.54
  - c. Three forks Rodeo Arena Check Reissued at Lower Amount due to 2023 Credit on Account \$4,336.78 (Formerly Check #704888 paid on 8/14/2024 at \$5,504.12)
  - d. City Claim Paid on 8/30/2024 to Mail Utility Bill in the Amount of \$213.75
  - e. City Claims to be Paid
  - f. Three Forks Rodeo Arena Board Claims to be Paid
  - g. Council Minutes of 8/13/2024
  - h. Zoning and Planning Board Minutes of 7/18/2024
  - i. Task Order #3, Amendment #1 with Great West Engineering to Provide GIS Software, Training and Professional Services (\$27,250)
  - j. Update to Approved Contract to ACME Asphalt for the Headwaters Trail System 2023 Logan Trail Extension (originally awarded on 8/8/2023 at \$99,500; increased to \$115,540)
  - k. Engagement Letter with Craig A. Shepherd to Conduct City's Annual Financial Report for FY2023-2024 (\$3,800)
  - l. Engagement Letter with Rudd & Company to Perform Audit Services of FY2023-2024 (\$27,500 for this year per 3-Year Contract 2022-2025)
  - m. Draw #21 for Water Project in the Amount of \$6,387.15 of the ARPA Local Fiscal Recovery (LFR) Funds
  - n. Service Agreement with Wilson Engineering to Provide Structural Engineering Consulting and Recommendations for Three Forks' Fire Hall, City Hall and Library in Order to Perform Remodel and Construction of these Facilities (\$2,430 for all Three Projects)
- VII. PUBLIC HEARINGS**
  - a. Public Hearing and Decision on the Zoning and Planning Board's Recommendation on 8/15/2024 of a Request by Tricia Lowerre for a Conditional Use Permit for the Property Located at Block 29, Lots 7-8, of the Original Townsite, Commonly Known as 423 S Main Street to Convert a Single-Family Residence into a Triplex within the Central Business District
  - b. Public Hearing and Decision on a Resolution Adopting and Establishing the Mills to be Levied, Designating the Percentage Breakdown for the State of Montana Entitlement Share, and Designating the Breakdown for the Local Option Tax for the Fiscal Year Beginning July 1, 2024, and Ending June 30, 2025

- c. Public Hearing and Decision on a Resolution Establishing Wages and Compensation for the Appointed City Officers and Employees for Fiscal Year 2024-2025
- d. Public Hearing and Decision on a Resolution Adopting the Budget for Fiscal Year 2024-2025

**VIII. REPORT OF OFFICERS**

**IX. REPORTS FROM COUNCIL COMMITTEES (if any)**

**X. UNFINISHED BUSINESS**

- a. Flood Project Update (if any)
- b. Water Project Update (if any)

**XI. NEW BUSINESS**

**XII. PUBLIC COMMENTS/CONCERNS (for items not on the agenda)**

(The Council cannot enter into a discussion/decision during Public Comment.)

**XIII. MAYOR & COUNCIL ANNOUNCEMENTS**

**XIV. AGENDA ITEMS FOR NEXT COUNCIL MEETING: 10/8/2024**

**XV. ADJOURNMENT**

**Policy and Conduct at Public Meetings**

*The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.*

*The speaker should stand, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.*

*Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.*

*While the City Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.*

*Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.*

*The Three Forks City Council reserves the right to amend these rules of procedure as deemed necessary.*