

# **AGENDA FOR COUNCIL MEETING CITY OF THREE FORKS**

The Three Forks City Council will meet **Tuesday**, at **6:00PM**  
**May 13, 2025**, in City Hall located at 206 S. Main Street, Three Forks

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- IV. REMINDER TO ALL THE MEETING IS AUDIO RECORDED**
- V. PUBLIC COMMENT (for items not on the agenda)**  
(The Council cannot enter into a discussion/decision during Public Comment.)
- VI. CONSENT AGENDA – approval of the following:**
  - a. City Claims Paid due to Timeliness on 4/17/2025 Totaling \$51,852.33
  - b. City Claim Paid due to Timeliness on 4/30/2025 to Mail Utility Bills Totaling \$205.44
  - c. City Claims to be Paid
  - d. Three Forks Rodeo Arena Board Claims to have checks ready for 4/26 & 4/27/2025 Junior & High School Rodeo Totaling \$27,054.83
  - e. Three Forks Rodeo Arena Board Claims to be Paid
  - f. Council Minutes of 4/8/2025
  - g. Zoning & Planning Board Minutes of 3/24/2025
  - h. Journal Vouchers, Revenue Vouchers (2/25-4/25) and Cash Report
  - i. Pledged Securities from First Security Bank (Glacier Bank) through 3/31/2025
  - j. Pledged Securities from Manhattan Bank through 3/31/2025
  - k. Service Agreement with Arts Construction to Install new ADA Ramp at Library (\$11,486 – work already completed)
  - l. Service Agreement with CK Architectural Fabrication for Railings on new ADA Ramp at Library (\$4,740 – work already completed)
  - m. Service Agreement with Zak Tesoro Masonry, Inc. for Demolition and Repair of Brick Exterior where an Awning Used to be (\$6,700 – work already completed)
  - n. Service Agreement with Invictus Security to Provide Security Services at the Three Forks Rodeo 7/18-7/19/2025 (\$43/hour for an estimated 56 manhours)
  - o. Service Agreement with Ascent Technical Services, LLC to Provide ATMs and Wi-Fi at the Three Forks Rodeo on 7/18-7/19/2025 (\$500)
  - p. Acceptance of the Open Space Levy Fund Grant Agreement for the Headwaters Trails System (\$100,000)
  - q. Trick Rider Contract with Audrey Snellman for Performance at July 2025 Rodeo (\$800)
  - r. Trick Rider Contract with Gracie Stolfus for Performance at July 2025 Rodeo (\$800)
  - s. Water Project Draw #1 from Montana Coal Endowment Program (MCEP) in the amount of \$22,515.00, Draw #25 from Local Fiscal Recovery \$21,847.70, Draw #14 from ARPA Minimum Allocation Grant (MAG) in Amount of \$49,832.73, Draw #7 from ARPA Competitive Grants in the Amount of \$272,826.86
  - t. Engagement Letter with Rudd & Company to Conduct Audit of Fiscal Year 24-25

## **VII. PUBLIC HEARINGS**

- a. Public Hearing and Recommendation for a Conditional Use Application for a Greenhouse / Plant nursery by Ryan Malmquist at 67 N 7<sup>th</sup> Avenue E, COS 789A
- b. Public Hearing and Decision on a First Reading of an Ordinance Adding the Southeast Zoning District to the Zoning Code
- c. Public Hearing and Decision on a First Reading of an Ordinance Adding a Landscaping Chapter to the Zoning Code

## **VIII. REPORT OF OFFICERS**

## **IX. REPORTS FROM COUNCIL COMMITTEES (if any)**

## **X. UNFINISHED BUSINESS**

- a. Flood Mitigation Project Update (if anything to report)
- b. Water Project Update (if anything to report)

## **XI. NEW BUSINESS**

- a. Board Appointment: Library Board of Trustees

## **XII. PUBLIC COMMENTS/CONCERNS (for items not on the agenda)**

(The Council cannot enter into a discussion/decision during Public Comment.)

## **XIII. MAYOR & COUNCIL ANNOUNCEMENTS**

## **XIV. AGENDA ITEMS FOR NEXT COUNCIL MEETING: 5/27/2025**

- a. Public Hearing and Decision on Sarah Ralston Jorgenson Application for a Kennel Permit
- b. Public Hearing and Decision on a Resolution Accepting the Amended March 2025 Service Area Reports and the Impact Fee Advisory Committee's Recommended Impact Fees for Fire, Water, Wastewater, Transportation, and Municipal Buildings

## **XV. ADJOURNMENT**

### **Policy and Conduct at Public Meetings**

*The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.*

*The speaker should stand, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.*

*Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.*

*While the City Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.*

*Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.*

*The Three Forks City Council reserves the right to amend these rules of procedure as deemed necessary.*