

# **AGENDA FOR COUNCIL MEETING CITY OF THREE FORKS**

The Three Forks City Council will meet **Tuesday**, at **6:00PM**  
**March 14, 2023**, in the City Hall Council Chambers, 206 Main Street.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- IV. REMINDER TO ALL THE MEETING IS AUDIO AND VIDEO RECORDED (and may be streamed to the City's Facebook page)**
- V. PUBLIC COMMENT (for items not on the agenda)**  
(The Council cannot enter into a discussion/decision during Public Comment.)
- VI. CONSENT AGENDA – approval of the following:**
  - a. Three Forks Rodeo Arena Claim Paid due to Timeliness on 2/17/2023 in the Amount of \$16,398.26
  - b. City Claims Paid due to Timeliness and Pay VISA Electronically on 2/17/2023 in the Amount of \$9,089.36
  - c. Claims Paid due to Timeliness on 2/28/2023 in the Amount of \$484.21 (\$168.10 credit on USPS account for over a decade that was utilized to offset cost)
  - d. City Claims to be Paid
  - e. Three Forks Rodeo Arena Board Claims to be Paid
  - f. Joint City Council/Zoning and Planning Board Minutes of 1/24/2023
  - g. Zoning and Planning Minutes 11/17/2022 and 1/19/2023
  - h. Interest and Journal Vouchers for January and February 2023
  - i. Pledged Securities Report as of 2/28/2023
  - j. Encroachment Permit Application to Montana Dept. of Transportation to Install Two New Dry Wells on Main Street
  - k. Great West Engineering Task Order #15 for Flood Mitigation Project Phase 1 for \$202,700.00
  - l. Draw #6 Request for Water Project Funding from ARPA MAG funds in the Amount of \$25,358.04 and ARPA LFR funds in the Amount of \$4,787.23
- VII. PUBLIC HEARINGS**
  - a. Public Hearing and Decision on the Recommendation by the Zoning & Planning Board of a Request for a Conditional Use Application by Kelly Smith, to Operate a Short-Term Vacation Rental (Example “Air BnB”) for the Property Located at Lot 4, Block 11, Buttelman Addition, Plat D-20, more Commonly Known as 7 N. Kansas Street
  - b. Public Hearing and Decision on a First Reading of an Ordinance Adding a Definition of “Meeting Hall” to Title 11, Chapter 2, Section 2
  - c. Public Hearing and Decision on a First Reading of an Ordinance Amending Title 6, Chapter 4, Article B regarding “Livestock and Fowl” to Implement an Annual Inspection and License Renewal Fee
  - d. Public Hearing and Decision on a Resolution Accepting the Recommended Amendments to the Zoning and Planning Bylaws
  - e. Public Hearing and Decision on a Resolution Setting the Salary of the City Judge

- f. Public Hearing and Decision on a Resolution of Intent to Add a 4-Inch Water Meter Base Rate, and to Restructure Minimum (Base) Sewer and Water Rates

**VIII. REPORT OF OFFICERS**

**IX. REPORTS FROM COUNCIL COMMITTEES (if any)**

**X. UNFINISHED BUSINESS**

- a. Flood Mitigation Project Update (as applicable)
- b. Water Project Update (as applicable)
- c. Review and Approval of the Personnel Policy, per Edits Made by the Council on 2/14/2023
- d. Discussion on Wading Pool Expenses and Whether or Not to Open for 2023

**XI. NEW BUSINESS**

- a. Review and Adoption of the "Recording in Public Places" Policy
- b. Acceptance of the Fire Department's Recommendation to Appoint Audrey Newman and Samuel Givins as Probationary Firefighters

**XII. PUBLIC COMMENTS/CONCERNS (for items not on the agenda)**

(The Council cannot enter into a discussion/decision during Public Comment.)

**XIII. MAYOR & COUNCIL ANNOUNCEMENTS**

**XIV. AGENDA ITEMS FOR NEXT COUNCIL MEETING: 4/11**

- a. Public Hearing and Decision on a Second Reading of an Ordinance Adding a Definition of "Meeting Hall" to Title 11, Chapter 2, Section 2
- b. Public Hearing and Decision on a Second Reading of an Ordinance Amending Title 6, Chapter 4, Article B regarding "Livestock and Fowl" to Implement an Annual Inspection and License Renewal Fee
- c. Public Hearing and Decision on a Resolution to Adopt Adding a 4-Inch Water Meter Base Rate, and to Restructure Minimum (Base) Sewer and Water Rates

**XV. ADJOURNMENT**

**Policy and Conduct at Public Meetings**

*The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.*

*The speaker should stand, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.*

*Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.*

*While the City Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.*

*Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.*

*The Three Forks City Council reserves the right to amend these rules of procedure as deemed necessary.*